



**Dr. YSR UNIVERSITY OF HEALTH SCIENCES:A.P.: VIJAYAWADA – 08**

Lr.No.1135/MBBS/BDS/EA1/2023(CQ)

Date.11.10.2023

To

All the Principals of Government and Private Un-aided,  
Minority and Non-Minority Dental Colleges in the State of Andhra Pradesh.

Sir/Madam,

Sub:- Dr.YSR UHS – ADMISSIONS –Conduct of Web based Phase-II counseling under Competent Authority Quota for admission into BDS course for the academic year 2023-24 – Certain instructions issued – Regarding.

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I am by direction to inform that, the 2<sup>nd</sup> Phase of web counselling for BDS course under Competent Authority Quota for 2023-24 was completed on **11-10-2023** and candidates have to report at the respective Dental Colleges on or before **04.00 PM on 12-10-2023**.

In this connection, I am to inform you that, this University has verified the uploaded scanned copies of the candidates for UG Dental admissions. The Original certificates of the candidates were not verified by the University.

**I therefore, request you to constitute an admission Committee internally at college level for verification of the original certificates of the allotted candidates at the time of admission at college and ensure that the candidate has fulfilled the eligibility criteria as per Dental Council of India / University Regulations.**

The “Committee” to be constituted at the colleges shall verify all the Original certificates of the candidates as University has verified only the scanned and uploaded documents. Any deviation should be brought to the University notice immediately.

The list of documents to be verified at the time of admission is specified vide Annexure- I.

You are further requested to admit the candidate duly following the admission procedure and on production of original certificates and verification of allotment order of the candidates with the list available in the website [https://ugcq.ysruhs.com/ugcq\\_principal/](https://ugcq.ysruhs.com/ugcq_principal/) and to follow the instructions enclosed herewith strictly. You are also informed to upload the reported/not reported candidates data on the above website **by 04.30 PM on 12-10-2023** without fail.

**Instructions: -**

1. Candidates who have joined the course in All India Quota / Deemed Universities Counseling are not eligible for Phase-II counselling as per the orders of Hon'ble Supreme Court of India and Medical Counseling Committee (MCC) of Government of India.
2. All the candidates shall be informed that there is no provision for resignation from BDS seat herein after.
3. All the allotted candidates either in Phase-I or Phase-II will not be eligible for further rounds of counselling to prevent seat blocking.
4. Candidates will receive the message on their registered mobile after allotment of seat, if seat is allotted. The candidates are also instructed to visit the website: <https://ugcq.ysruhs.com/> for status of allotment.

5. Candidates shall check their final allotment in Phase-II webbased counseling and take the printout of allotment letter from the web and report to the respective colleges on or before the date specified on the Provisional allotment letter.
  - a. Candidate who has already joined and now slide to another college is deemed to be relieved from the previous college and who have paid university fee in the Phase-I need not pay again and shall report to the Principal of newly allotted college with the following documents.
    - Allotment letter of 2<sup>nd</sup> phase counseling
    - Custodian certificate issued by the previous college
    - Admission letter issued by the previous college affiliated to Dr. YSR UHS and pay the tuition fee to complete the admission process, failing which the candidate will lose the admission. The candidate also informed to intimate the Principal of earlier college about the allotment in 2<sup>nd</sup> phase counseling through mail/mobile.
  - b. Candidates who are allotted seat in the 2<sup>nd</sup> phase have to download the allotment order from the portal by paying University fee Rs. 10,600/- through payment gateway and report to the allotted college with all original certificates, provisional allotment order and provisional verification copy and pay the tuition fee and college fee.
6. The original certificates will be verified at the college and in case of any discrepancy the provisional allotment will be cancelled and action will be initiated as per University regulations.
7. If the candidate slides to other college during 2nd phase of counselling, the original certificates will be sent to the newly allotted college by the previous college.
8. The University fee once paid shall not be refunded under any circumstances.
9. As per G.O.Ms.No.72, HM&FW (C1) Dept., dt.15-07-2019, if any candidate wants to withdraw from the course after the closure of admissions in the middle of the course such candidate has to submit his/her request through the Principal of the college concerned along with course discontinuation fee of Rs.1,00,000/- for BDS plus GST as applicable to the University by way of demand draft drawn in favour of the Registrar, Dr. YSR University of Health Sciences, payable at Vijayawada.

**Note:** The requests received directly from the candidates for withdrawal from BDS course will not be entertained under any circumstances. Any request shall be routed through Principal concerned only as per the G.O.Ms.No.72, HM & FW (C1) Dept, dated.15-07-2019.

Kindly acknowledge the receipt of the same.

Yours faithfully,

  
(Dr. VEMIREDDY RADHIKA REDDY)  
REGISTRAR

  
GK  
11/10/2023

## ANNEXURE – I

### **I. In respect of the candidates who allotted due to sliding**

The following original certificates to be verified and collected at the time of admission

1. Allotment letter of 2nd phase counseling
2. Custodian certificate issued by the previous college
3. Admission letter issued by the previous college affiliated to Dr. YSR UHS.
4. Payment of tuition fee to complete the admission process.

### **II. In respect of newly allotted candidates.**

The following original certificates to be verified and collected at the time of admission.

1. Original allotment order.
2. Print out of online application.
3. Provisional verification form.
4. Score card of NEET UG – 2023.
5. SSC or equivalent examination containing the Date of Birth.
6. Memorandum of marks of qualifying examination i.e., Intermediate or Equivalent examination.
7. Intermediate Transfer certificate (T.C).
8. Study Certificate(s) from 6th class to Intermediate.
9. Permanent Caste Certificate (Integrated Community Certificate).
10. Minority certificates issued by the Minority Department/ concerned Department, if applicable.
11. Income certificate of the Parent issued by MRO / Copy of White Ration card.
12. Income and Asset certificate valid for the year 2022-23 (EWS).
13. Special Category certificates, if applicable i.e. (PH/NCC/CAP/Sports/Anglo Indian).
14. Local status certificate (If migrated from Telangana State to Andhra Pradesh State).

